Liberty High School Lion Backers, Inc.
d.b.a. Liberty Athletic Boosters
Reimbursement Request Form

Complete all fields, then mail or drop completed forms to Liberty High School, Attention Liberty Athletic Boosters.

If you are requesting reimbursement for an expense for a team, please have the coach submit the form on your behalf.

Date of submission	
Name of the person being reimbursed	
Email of the person being reimbursed	
Address of the person being reimbursed (Note: this is where payment will be sent)	
Coach Name and email, if applicable	

List each item separately and attach a copy of the receipt(s).

Item Description	Reason for the expense	Item Amount	Receipt attached? Yes/No
	TOTAL		

Mail or drop this completed form to:

Liberty Athletic Boosters
Liberty High School
5855 Bartholow Road
Eldersburg, MD 21784

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Treasurer Use Only:

Agreed to receipts: _____ Date Paid: _____ Check #: _____